Required Documents for Emergency Petition

** Complete the following documents carefully and be prepared to present them at the Intake Window in this order. **

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- 1. Picture ID
- 2. Statement of SSN: Form B21
- 3. Voluntary Petition
 - Your Credit Counseling Certificate (Insert in front of Exhibit D)
 - O Exhibit D
 - Certificate of Notice 342 You must read in full and sign. This document explains various options available to you.
- 4. Pro Se Affidavit
- 5. Matrix: List of Creditor's names & addresses

*** Filing Fees ***
Cash or Money Order

Please remember

Many more documents are needed for your bankruptcy case to proceed. You will be given a check list of missing or incomplete forms. Pay close attention to the <u>deadlines</u> for filing.

Do not file this form as part of the public case file. This form must be submitted separately and must not be included in the court's public electronic records. Please consult local court procedures for submission requirements.

B21 (Official Form 21) (12/12)

UNITED STATES BANKRUPTCY COURT

In re,)
[Set forth here all names including married, maiden, and trade names used by debtor within last 8 years])
Debtor Address) Case No
Addiess) Chapter
Last four digits of Social-Security or Individual Taxpayer-Identification (ITIN) No(s).,(if any):)))
Employer Tax-Identification (EIN) No(s).(if any):	
STATEMENT OF SOCIAL-SE (or other Individual Taxpayer-Identifical) 1. Name of Debtor (Last, First, Middle): (Check the appropriate box and, if applicable, provide the required in	ation Number(s) (ITIN(s)))*
 □ Debtor has a Social-Security Number and it is:	n Individual Taxpayer-Identification
2.Name of Joint Debtor (Last, First, Middle): (Check the appropriate box and, if applicable, provide the required in	nformation.)
☐ Joint Debtor has a Social-Security Number and it is:	has an Individual Taxpayer-Identification Number
I declare under penalty of perjury that the foregoing is true and correct	xt.
X	
Signature of Debtor	Date
X Signature of Joint Debtor	Date

Penalty for making a false statement: Fine of up to \$250,000 or up to 5 years imprisonment or both. 18 U.S.C. §§ 152 and 3571.

^{*}Joint debtors must provide information for both spouses.

B1 (Official Form 1) (04/13) UNITED STATES BANKRUPTCY COURT **VOLUNTARY PETITION** Northern District of Alabama Name of Debtor (if individual, enter Last, First, Middle): Name of Joint Debtor (Spouse) (Last, First, Middle): All Other Names used by the Debtor in the last 8 years All Other Names used by the Joint Debtor in the last 8 years (include married, maiden, and trade names): (include married, maiden, and trade names): Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN)/Complete EIN Last four digits of Soc. Sec. or Individual-Taxpayer I.D. (ITIN)/Complete EIN (if more than one, state all): (if more than one, state all): Street Address of Debtor (No. and Street, City, and State): Street Address of Joint Debtor (No. and Street, City, and State): ZIP CODE ZIP CODE County of Residence or of the Principal Place of Business: County of Residence or of the Principal Place of Business: Mailing Address of Debtor (if different from street address): Mailing Address of Joint Debtor (if different from street address): ZIP CODE ZIP CODE Location of Principal Assets of Business Debtor (if different from street address above): ZIP CODE Type of Debtor Chapter of Bankruptcy Code Under Which **Nature of Business** (Check one box.) (Form of Organization) the Petition is Filed (Check one box.) (Check one box.) Health Care Business Chapter 7 Chapter 15 Petition for Individual (includes Joint Debtors) Recognition of a Foreign Single Asset Real Estate as defined in Chapter 9 See Exhibit D on page 2 of this form. 11 U.S.C. § 101(51B) Chapter 11 Main Proceeding Corporation (includes LLC and LLP) Railroad Chapter 12 Chapter 15 Petition for Partnership Stockbroker Chapter 13 Recognition of a Foreign Other (If debtor is not one of the above entities, check Commodity Broker Nonmain Proceeding this box and state type of entity below.) Clearing Bank Other **Chapter 15 Debtors** Tax-Exempt Entity Nature of Debts (Check box, if applicable.) (Check one box.) Country of debtor's center of main interests: ☐ Debts are primarily consumer Debts are debts, defined in 11 U.S.C. Debtor is a tax-exempt organization primarily Each country in which a foreign proceeding by, regarding, or under title 26 of the United States § 101(8) as "incurred by an business debts. against debtor is pending: Code (the Internal Revenue Code). individual primarily for a personal, family, or household purpose." Filing Fee (Check one box.) Chapter 11 Debtors Check one box: Full Filing Fee attached. Debtor is a small business debtor as defined in 11 U.S.C. § 101(51D). Debtor is not a small business debtor as defined in 11 U.S.C. § 101(51D). Filing Fee to be paid in installments (applicable to individuals only). Must attach signed application for the court's consideration certifying that the debtor is Check if: unable to pay fee except in installments. Rule 1006(b). See Official Form 3A. Debtor's aggregate noncontingent liquidated debts (excluding debts owed to insiders or affiliates) are less than \$2,490,925 (amount subject to adjustment Filing Fee waiver requested (applicable to chapter 7 individuals only). Must on 4/01/16 and every three years thereafter). attach signed application for the court's consideration. See Official Form 3B. Check all applicable boxes: A plan is being filed with this petition. Acceptances of the plan were solicited prepetition from one or more classes of creditors, in accordance with 11 U.S.C. § 1126(b) Statistical/Administrative Information THIS SPACE IS FOR COURT USE ONLY Debtor estimates that funds will be available for distribution to unsecured creditors. Debtor estimates that, after any exempt property is excluded and administrative expenses paid, there will be no funds available for distribution to unsecured creditors. Estimated Number of Creditors П 200-999 1,000-25,001-1-49 50-99 100-199 5,001-10,001-50,001-Over 5,000 10,000 25,000 50,000 100,000 100,000 **Estimated Assets** \$50,001 to \$100,001 to \$500,001 \$1,000,001 \$10,000,001 \$50,000,001 \$100,000,001 \$500,000,001 \$0 to More than \$50,000 \$100,000 \$500,000 to \$10 to \$100 to \$1 billion \$1 billion to \$1 to \$50 to \$500 million million million million million Estimated Liabilities \$0 to \$50,001 to \$100,001 to \$500,001 \$1,000,001 \$10,000,001 \$50,000,001 \$100,000,001 \$500,000,001 More than \$50,000 \$100,000 to \$100 \$500,000 to \$50 to \$1 to \$10 to \$500 to \$1 billion \$1 billion million million million million million

B1 (Official Form			Page 2		
Voluntary Peti (This page must	ition t be completed and filed in every case.)	Name of Debtor(s):			
	All Prior Bankruptcy Cases Filed Within Last 8	Years (If more than two, attach additional shee	et.)		
Location Where Filed:		Case Number:	Date Filed:		
Location		Case Number:	Date Filed:		
Where Filed:	Pending Bankruptcy Case Filed by any Spouse, Partner, or Af	filiate of this Debter (If more then one office)			
Name of Debtor	r:	Case Number:	Date Filed:		
District:		Relationship:	Index		
		Relationship.	Judge:		
Exhibit A (To be completed if debtor is required to file periodic reports (e.g., forms 10K and 10Q) with the Securities and Exchange Commission pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934 and is requesting relief under chapter 11.) Exhibit A is attached and made a part of this petition.		whose debts are primarily consumer debts.) I, the attorney for the petitioner named in the foregoing petition, declare that I ha informed the petitioner that [he or she] may proceed under chapter 7, 11, 12, or of title 11, United States Code, and have explained the relief available under easuch chapter. I further certify that I have delivered to the debtor the notice require by 11 U.S.C. § 342(b).			
		Signature of Attorney for Debtor(s) (Date)		
	Exhibit C Does the debtor own or have possession of any property that poses or is alleged to pose a threat of imminent and identifiable harm to public health or safety? Yes, and Exhibit C is attached and made a part of this petition. No.				
(To be completed by every individual debtor. If a joint petition is filed, each spouse must complete and attach a separate Exhibit D.) Exhibit D, completed and signed by the debtor, is attached and made a part of this petition. If this is a joint petition: Exhibit D, also completed and signed by the joint debtor, is attached and made a part of this petition.					
Information Regarding the Debtor - Venue					
Check any applicable box.) Debtor has been domiciled or has had a residence, principal place of business, or principal assets in this District for 180 days immediately preceding the date of this petition or for a longer part of such 180 days than in any other District.					
Certification by a Debtor Who Resides as a Tenant of Residential Property (Check all applicable boxes.)					
	Landlord has a judgment against the debtor for possession of debtor's residence. (If box checked, complete the following.)				
	(Name of landlord that obtained judgment)				
		(Address of landlord)			
	Debtor claims that under applicable nonbankruptcy law, there are centire monetary default that gave rise to the judgment for possession	circumstances under which the debtor would be pon, after the judgment for possession was entered	permitted to cure the		
	Debtor has included with this petition the deposit with the court of any rent that would become due during the 30-day period after the filing of the petition.				
	Debtor certifies that he/she has served the Landlord with this certification. (11 U.S.C. § 362(l)).				

Signature of Debtor (Corporation/Partnership)

I declare under penalty of perjury that the information provided in this petition is true and correct, and that I have been authorized to file this petition on behalf of the

The debtor requests the relief in accordance with the chapter of title 11, United States Code, specified in this petition.

X Signature of Authorized Individual Printed Name of Authorized Individual Title of Authorized Individual

Date

Address Signature

Date

Signature of bankruptcy petition preparer or officer, principal, responsible person, or partner whose Social-Security number is provided above.

Names and Social-Security numbers of all other individuals who prepared or assisted in preparing this document unless the bankruptcy petition preparer is not an individual.

If more than one person prepared this document, attach additional sheets conforming to the appropriate official form for each person.

A bankruptcy petition preparer's failure to comply with the provisions of title 11 and the Federal Rules of Bankruptcy Procedure may result in fines or imprisonment or both. 11 U.S.C. § 110; 18 U.S.C. § 156.

UNITED STATES BANKRUPTCY COURT

Northern District of Alabama Case No. Debtor Chapter DEBTOR'S CERTIFICATION OF COMPLETION OF POSTPETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT This form should not be filed if an approved provider of a postpetition instructional course concerning personal financial management has already notified the court of the debtor's completion of the course. Otherwise, every individual debtor in a chapter 7 or a chapter 13 case or in a chapter 11 case in which § 1141(d)(3) applies must file this certification. If a joint petition is filed and this certification is required, each spouse must complete and file a separate certification. Complete one of the following statements and file by the deadline stated below: I, ______, the debtor in the above-styled case, hereby (Printed Name of Debtor) certify that on (Date), I completed an instructional course in personal financial management provided by _______, an approved personal financial (Name of Provider) management provider. Certificate No. (if any): ☐ I,______, the debtor in the above-styled case, hereby (Printed Name of Debtor) certify that no personal financial management course is required because of [Check the appropriate box.]: ☐ Incapacity or disability, as defined in 11 U.S.C. § 109(h); ☐ Active military duty in a military combat zone; or ☐ Residence in a district in which the United States trustee (or bankruptcy administrator) has determined that the approved instructional courses are not adequate at this time to serve the additional individuals who would otherwise be required to complete such courses. Signature of Debtor:

Instructions: Use this form only to certify whether you completed a course in personal financial management and only if your course provider has not already notified the court of your completion of the course. (Fed. R. Bankr. P. 1007(b)(7).) Do NOT use this form to file the certificate given to you by your prepetition credit counseling provider and do NOT include with the petition when filing your case.

Filing Deadlines: In a chapter 7 case, file within 60 days of the first date set for the meeting of creditors under § 341 of the Bankruptcy Code. In a chapter 11 or 13 case, file no later than the last payment made by the debtor as required by the plan or the filing of a motion for a discharge under § 1141(d)(5)(B) or § 1328(b) of the Code. (See Fed. R. Bankr. P. 1007(c).)

Fill in this information to identify your case:		
Debtor 1 First Name Middle Name	Last Name	
Debtor 2 (Spouse, if filing) First Name Middle Name	Last Name	
United States Bankruptcy Court for the: Northern Dist	trict of Alabama	
Case number	destal resource and the facility of the forest control of	
(If known)		Check if this is ar
		amended filing
Official Form B 3A		
Application for Individua	Is to Pay the F	Filing Fee in Installments 12/14
	narried people are filing tog	ether, both are equally responsible for supplying correct
nformation.		
Part 1: Specify Your Proposed Paymen	t Timetable	
Which chapter of the Bankruptcy Code	☐ Chapter 7	
are you choosing to file under?	☐ Chapter 11	
	☐ Chapter 12	
	☐ Chapter 13	
2. You may apply to pay the filing fee in up to		·
four installments. Fill in the amounts you propose to pay and the dates you plan to	You propose to pay	
pay them. Be sure all dates are business days. Then add the payments you propose	\$	With the filling of the
to pay.	Φ	petition On or before this date MM / DD / YYYY
You must propose to pay the entire fee no later than 120 days after you file this	•	
bankruptcy case. If the court approves your application, the court will set your final	p	On or before this date
payment timetable.	\$	On or before this date
	+ \$	On or before this date
		MM / DD /YYYY
Total	\$	Your total must equal the entire fee for the chapter you checked in line
Bart 2: Cian Polous		
Part 2: Sign Below		
By signing here, you state that you are unable understand that:	to pay the full filing fee at or	nce, that you want to pay the fee in installments, and that you
You must pay your entire filing fee before you preparer, or anyone else for services in conne		transfer any more property to an attorney, bankruptcy petition ase.
\$1) Br Tr	days after you first file for bar	nkruptcy, unless the court later extends your deadline. Your
		be dismissed, and your rights in other bankruptcy proceedings
x x		je .
	Signature of Debtor 2	Your attorney's name and signature, if you used one
	Date	Date
MM / DD / YYYY	MM / DD / YYYY	MM / DD / YYYY
Official Form B 3A	Application for Individuals 6	o Pay the Filing Fee in Installments
III DI UNI DI UN	AND HANDLE IN HIGH AIMMING OF	

Fill in this information to identify the case:				
Debtor 1	First Name	Middle Name	Last Name	_
Debtor 2				
(Spouse, if filing)	First Name	Middle Name	Last Name	
United States E	Bankruptcy Court for the:	Northern District of Al	abama	$ \mathbf{v} $
Case number (If known)				
Chapter filing	under:			
			Chapter 7	
			☐ Chapter 11	
			☐ Chapter 12	
			Chapter 13	

Order Approving Payment of Filing Fee in Installments

After considering the *Application for Individuals to Pay the Filing Fee in Installments* (Official Form B 3A), the court orders that:

- [] The debtor(s) may pay the filing fee in installments on the terms proposed in the application.
- [] The debtor(s) must pay the filing fee according to the following terms:

	You must pay	On or before this date			
	\$	Month / day / year			
	\$	Month / day / year			
	\$	Month / day / year			
	+ \$	Month / day / year			
Total	\$				

Until the filing fee is paid in full, the debtor(s) must not make any additional payment or transfer any additional property to an attorney or to anyone else for services in connection with this case.

	By the court:			
Month / day / year		United States Bankruptcy Judge		

UNITED STATES BANKRUPTCY COURT

Case No.

Debtor	(if known)
EXHIBIT D - INDIVIDUAL DEBTOR'S S' CREDIT COUNSELIN	
Warning: You must be able to check tru credit counseling listed below. If you cannot do case, and the court can dismiss any case you do filing fee you paid, and your creditors will be a you. If your case is dismissed and you file anot required to pay a second filing fee and you may collection activities.	file. If that happens, you will lose whateve ble to resume collection activities against her bankruptcy case later, you may be
Every individual debtor must file this Exhi must complete and file a separate Exhibit D. Che any documents as directed.	bit D. If a joint petition is filed, each spouse ck one of the five statements below and attach
☐ 1. Within the 180 days before the filing from a credit counseling agency approved by the ladministrator that outlined the opportunities for as performing a related budget analysis, and I have a services provided to me. Attach a copy of the cert developed through the agency.	vailable credit counseling and assisted me in certificate from the agency describing the
☐ 2. Within the 180 days before the filing from a credit counseling agency approved by the I administrator that outlined the opportunities for ay	_ · ·

performing a related budget analysis, but I do not have a certificate from the agency describing the services provided to me. You must file a copy of a certificate from the agency describing the services provided to you and a copy of any debt repayment plan developed through the agency

no later than 14 days after your bankruptcy case is filed.

□ 3. I certify that I requested credit counseling services from an approved agency but was unable to obtain the services during the seven days from the time I made my request, and the following exigent circumstances merit a temporary waiver of the credit counseling requirement so I can file my bankruptcy case now. [Summarize exigent circumstances here.]
If your certification is satisfactory to the court, you must still obtain the credit counseling briefing within the first 30 days after you file your bankruptcy petition and promptly file a certificate from the agency that provided the counseling, together with a copy of any debt management plan developed through the agency. Failure to fulfill these requirements may result in dismissal of your case. Any extension of the 30-day deadline can be granted only for cause and is limited to a maximum of 15 days. Your case may also be dismissed if the court is not satisfied with your reasons for filing your bankruptcy case without first receiving a credit counseling briefing.
☐ 4. I am not required to receive a credit counseling briefing because of: [Check the applicable statement.] [Must be accompanied by a motion for determination by the court.]
☐ Incapacity. (Defined in 11 U.S.C. § 109(h)(4) as impaired by reason of mental illness or mental deficiency so as to be incapable of realizing and making rational decisions with respect to financial responsibilities.); ☐ Disability. (Defined in 11 U.S.C. § 109(h)(4) as physically impaired to the extent of being unable, after reasonable effort, to participate in a credit counseling briefing in person, by telephone, or through the Internet.); ☐ Active military duty in a military combat zone.
☐ 5. The United States trustee or bankruptcy administrator has determined that the credit counseling requirement of 11 U.S.C. § 109(h) does not apply in this district.
I certify under penalty of perjury that the information provided above is true and correct.

Signature of Debtor:

Date: _____

UNITED STATES BANKRUPTCY COURT NORTHERN DISTRICT OF GEORGIA ATLANTA DIVISION

			CASE NO.		
N	AME OF DEBTOR(S)				
			TELEPHO!	NE NO.	
A	DDRESS				
CI	TY, STATE, ZIP				
	PRO SE AFFIDAVIT TO	ACCOMP	ANY PEDITE	ON FOR ORD	ER OF RELIEF
т .	the undersigned, being und				that I do not have on
	o represent me in this case,				A STATE OF THE PARTY OF THE PAR
	ted bankruptcy case under				
	cording to the best of my l				
_					
Dı	id anyone assist you in any ANSWER: YES [is petition?	
	ATAN AND TEN	, 140	U		
If	someone did assist you, lis	their name a	md address:		
N	AME	property and provided the subsequences			
	. Jacks V destaul				
A7	DDRESS	must a set files and the Control of			
233	DDROG				
CI	TY, STATE, ZIP CODE		-	TELEPHON	NE NUMBER
	Medical Committee of the Committee of th				
Di	d the person assisting you ANSWER: YES (
	ANSWER: IES	7 NOT	ir ies, ii	O W MIDELL (O	
H	ave you filed a bankruptcy	case in the pa	ıst?		
	ANSWER: YES (] NO			
T-F	you have filed a bankruptc	r case in the	nast list the ca	se nimber cha	oter and judge:
11	you mave mod a variat upw	Outo III also	pass, and and on	Tomas on a	, , , ,
-					
			-	PRO SE PE	TITIONER
ubscribe	and sworn to before me	on the	ay of		- *- %
					8
	OTARY PURILIC			DEPUTY (4 EDK

Creditor Mailing Matrix
(Creditor Name and Mailing Address

(Creditor ivame and	Mailing Address ONLY)